



STATE OF ARIZONA
DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS
DEMA Procurement Office, Building #M5330
5636 East McDowell Road
Phoenix, Arizona 85008-3495.

REQUEST FOR QUOTATION NUMBER: Q8-0010 (NOTE: THIS IS NOT A PURCHASE ORDER)

QUOTATION DUE DATE: 2:00 p.m., (AZ TIME), September 26, 2008

In accordance with the Arizona Procurement Code, A.R.S. Title 41, Chapter 23, competitive sealed quotations for the material or service specified will be received by the Department of Emergency and Military Affairs, Purchasing and Contracting Office (State), until the date and time cited.

A FAXED OR EMAIL OFFER IS ACCEPTABLE. FAX OFFER TO (602) 267-2576 OR SEND VIA EMAIL TO KARIE.INGLES@AZDEMA.GOV. A hard copy of your offer may be mailed before the due date & time to: AZ DEMA Procurement Office, Attention: Karie Ingles, 5636 E. McDowell Rd., Building #M5330, Phoenix, AZ 85008.

All offers must be in the possession of the Department Procurement Office (State) on, or prior to, the due date and time. Except as provided in the Arizona Procurement Code, late offers will not be considered.

SPECIFICATIONS/SCOPE OF WORK: Furnish all labor, supplies, material, applicable taxes, transportation and services in accordance with the attached Scope of Work to: Demolish Building 46 at Camp Navajo. Camp Navajo is located at Exit 194, approximately 12 miles west from Flagstaff on I-40 West. The official address is 1 Hughes Avenue, Bellemont, Arizona, 86015.

SITE VISIT: A site visit may be arranged by contacting POR Glenn Wood @ 928-773-3253 OR Rick VanDeWater @ 928-773-3280.

ALL PROCUREMENT RELATED AND TECHNICAL QUESTIONS REGARDING THIS SOLICATION SHALL BE DIRECTED TO:

BUYER: Karie Ingles, CPPB; **TELEPHONE:** 602-267-2511; **FAX:** 602-267-2576; **E-MAIL:** karie.ingles@azdema.gov

SOLICITATION ISSUE DATE: September 11, 2008

It is the responsibility of the firm submitting an offer to fully understand all terms and conditions referenced in this solicitation. The award will be made to the lowest, responsive, responsible bidder. All pricing must be FOB Destination, Freight Pre-Paid.

Quotations are due at the Department of Emergency & Military Affairs, Purchasing and Contracting Office, 5636 E. McDowell Rd. Bldg. #M5330, Phoenix, AZ 85008-3495 by the due date and time. A FAXED OR EMAIL QUOTE IS ACCEPTABLE. IN ADDITION, A HARDCOPY OF THE OFFER AND APPLICABLE DOCUMENTS MAY BE MAILED TO THE BUYER'S ATTENTION AT THE ABOVE ADDRESS BEFORE THE DUE DATE AND TIME.

ATTACHMENT A – PRICING

RFQ NUMBER: Q8-0010, Demolish Building 46

Line Item	QTY	Description	Base Bid Price
1	1	Base Bid, Demolish Building 46 (per SOW, pages 9-13)	\$ _____

Subtotal: \$ _____

Tax: \$ _____

Delivery: \$ _____

GRAND TOTAL: \$ _____

DELIVERY SCHEDULE: _____

PAYMENT TERMS: _____

If payment is made within _____ calendar days after acceptance of goods and/or services, the above quoted price, shall be discounted by _____ % (excluding sales tax).

=====

COMPANY NAME: _____

ADDRESS: _____

Street City State Zip

TELEPHONE: _____ FAX NUMBER: _____

EMAIL: _____

ARIZONA TRANSACTION (SALES) PRIVILEGE TAX LICENSE NO.: _____

FEDERAL EMPLOYER IDENTIFICATION NUMBER: _____

AZ REGISTRAR OF CONTRACTORS (ROC) LICENSE NUMBER: _____

I hereby certify that I have read, received, understand and agree with all terms and amendments of the request for quotation and that acceptance by the State of Arizona of the Contractor's offer by the issuance of a Purchase Order or Contract will create a binding Contract. I agree to fully comply with all terms and conditions as set forth in the Arizona Procurement Rules and Regulations, and amendments thereto, together with the specifications and other documentary forms herewith made a part of this specific procurement. Furthermore, in accordance with A.R.S. § 35-397, I certify that this firm does not have scrutinized business operations in Iran and/or Sudan.

Signature _____

Date _____

Typed Name and Title _____

ATTACHMENT B – (Mandatory Submission Requirement)
SMALL, WOMAN-OWNED AND/OR MINORITY-OWNED BUSINESSES CERTIFICATION

Executive Order 2004-29 requires all State of Arizona agencies to track and report solicitations distributed and awarded to Small, Woman-Owned and/or Minority-Owned firms.

A small business is one that, including its affiliates, is independently owned and operated, is not dominant in the type of business it conducts, and employs fewer than 100 employees OR has less than \$4 million in annual sales. To qualify as a minority or women-owned business, the firm must be at least 51% minority or woman owned.

When practical, purchases/contracts less than \$50,000 will be made from small businesses.

When practical, purchases/contracts less than \$50,000 will be made from and/or awarded to small businesses.

CHECK THE APPROPRIATE CLASSIFICATION APPLICABLE TO YOUR FIRM:

<ul style="list-style-type: none"><input type="radio"/> 1.0 Small Business (SB)<input type="radio"/> 2.0 Small Business- African American (SBAA)<input type="radio"/> 3.0 Small Business- Asian (SBA)<input type="radio"/> 4.0 Small Business- Hispanic (SBH)<input type="radio"/> 5.0 Small Business- Native American (SBNA)<input type="radio"/> 6.0 Small Business- Other (SBO)<input type="radio"/> 7.0 Small, Woman Owned Bus. (SWOB)<input type="radio"/> 8.0 Small, Woman Owned Bus.- African American (SWOBAA)<input type="radio"/> 9.0 Small, Woman Owned Bus.- Asian (SWOBA)<input type="radio"/> 10.0 Small, Woman Owned Bus. Hispanic (SWOBH)<input type="radio"/> 11.0 Small, Woman Owned Bus. Native American (SWOBNA)<input type="radio"/> 12.0 Small, Woman Owned Bus. Other (SWOBO)	<ul style="list-style-type: none"><input type="radio"/> 13.0 Woman Owned Business (WOB)<input type="radio"/> 14.0 Woman Owned Bus. African American (WOBAA)<input type="radio"/> 15.0 Woman Owned Bus. Asian (WOBA)<input type="radio"/> 16.0 Woman Owned Bus. Hispanic (WOBH)<input type="radio"/> 17.0 Woman Owned Bus. Native American (WOBNA)<input type="radio"/> 18.0 Woman Owned Bus. Other (WOBO)<input type="radio"/> 19.0 Minority Owned Bus. African American (MAA)<input type="radio"/> 20.0 Minority Owned Bus. Asian (MA)<input type="radio"/> 21.0 Minority Owned Bus. Hispanic (MHA)<input type="radio"/> 22.0 Minority Owned Bus. Native American (NA)<input type="radio"/> 23.0 Minority Owned Bus. Other (MO)
<input type="checkbox"/> 24.00 (NONE) None of these categories is applicable and firm does not qualify as either a Small, Woman, or Minority-Owned firm.	

=====
Company Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

I hereby certify that _____ (Firm/Company Name) ☐ is or ☐ is not (check one) a small business with less than 100 employees and/or less than \$4 million in annual sales.

Signature

Date

I hereby certify that _____ (Firm/Company Name) ☐ is or ☐ is not (check one) a ☐ Minority and/or ☐ Women (check one or both) owned business in accordance with Executive Order 2004-29 issued by Governor Napolitano.

Signature

Date

INSTRUCTIONS TO OFFERORS

1. **Submission.** Each offer shall be signed and received in the Department of Emergency and Military Affairs Procurement Office (State) by the date and time indicated. Erasures, interlineations or other modifications in the offer must be acknowledged (i.e. initialed) by the person signing the offer.
2. **Offer Waiver and Rejection.** Notwithstanding any other provision of this solicitation, the Department expressly reserves the right to:
 - a. Waive any immaterial defect or informality; or
 - b. Reject any or all quotations, or portions thereof, or
 - c. Reissue a Request for quotation/estimate.
3. **Taxes.** The State will pay any applicable State of Arizona transaction privilege tax and any other applicable state or local taxes on the services rendered or products supplied. No payment shall be made for any personal property taxes levied on vendor or any taxes levied on employee's wages. Applicable taxes must be shown separately on any invoice submitted for payment and such sums shall be due and payable to vendor upon delivery. If your firm is claiming a tax exemption, a valid tax exemption certificate (copy) and certificate number must be provided with your quote.
4. **Award of Contract.** Unless the Bidder states otherwise, or unless otherwise provided within this solicitation, the State reserves the right to award by individual line item, by group of line items, or as a total, whichever is deemed most advantageous to the State.

A response to this solicitation is an offer to contract with the State based upon the terms, conditions and specifications contained herein. An offer does not become a contract unless an authorized procurement officer accepts it in writing.

5. **Americans with Disabilities Act.** People with disabilities may request special accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for special accommodations must be made seventy-two (72) hours prior to quote due date. If you require accommodations, please contact the Buyer, as stated on the front page of this package.
6. **Incorporation by Reference.** The following documents shall apply to all work under this solicitation and are hereby incorporated herein by reference:
 - a. Uniform Instructions to Offerors (**Version 7.1, Dated 05/01/03**)
 - b. Uniform General Terms and Conditions (**Version 7.0, Dated 05/01/03**)

A copy of these documents can be obtained by visiting the Arizona Department of Emergency and Military Affairs Procurement Office, by calling 602-267-2699 or from the following url:
<http://www.azdoa.gov/spo/procurement-documents/procurement-documents>

7. **Offer Acceptance Period:** Any Offeror submitting an offer under this Solicitation shall hold its offer open for a period of sixty (60) days after the solicitation due date.
8. **Contractor License.** Each Offeror must be properly licensed to perform all work covered by this solicitation in accordance with the laws of the State of Arizona. Proof of licensure may be requested by the State prior to contract award.
9. **Notice to Proceed.** The Department of Emergency and Military Affairs will issue a written Notice to Proceed or executed Purchase Order for the material or service covered under this agreement. The firm(s) awarded the contract as a result of this solicitation are not authorized to proceed until after having received a signed purchase order or formal written Notice to Proceed.
10. **Completion Time.** The scope of this agreement and/or final delivery shall be completed within twenty one (21) calendar days from the date of the Notice To Proceed.
11. **Warranty.** The successful Contractor shall warrant all labor and materials for one (1) year from the date of acceptance by the State.

12. **Post Award Conference.** After award of this agreement, the Contractor may be required to participate in a post award meeting for the purpose of ensuring a complete understanding of the requirements of the contract. This meeting will be arranged by the department procurement officer or designated representative.

13. Indemnification and Insurance Requirements

INDEMNIFICATION CLAUSE:

Contractor shall indemnify, defend, save and hold harmless the State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees (hereinafter referred to as "Indemnatee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Contractor or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnatee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnatee, be indemnified by Contractor from and against any and all claims. It is agreed that Contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. In consideration of the award of this contract, the Contractor agrees to waive all rights of subrogation against the State of Arizona, its officers, officials, agents and employees for losses arising from the work performed by the Contractor for the State of Arizona.

This indemnity shall not apply if the contractor or sub-contractor(s) is/are an agency, board, commission or university of the State of Arizona.

INSURANCE REQUIREMENTS:

Contractor and subcontractors shall procure and maintain, until all of their obligations, including any warranty periods under this Contract, are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

The insurance requirements herein are minimum requirements for this Contract and in no way limit the indemnity covenants contained in this Contract. The State of Arizona in no way warrants that the minimum limits contained herein are sufficient to protect the Contractor from liabilities that might arise out of the performance of the work under this contract by the Contractor, its agents, representatives, employees or subcontractors, and Contractor is free to purchase additional insurance.

- A. **MINIMUM SCOPE AND LIMITS OF INSURANCE:** Contractor shall provide coverage with limits of liability not less than those stated below.

1. Commercial General Liability – Occurrence Form

Policy shall include bodily injury, property damage, personal injury and broad form contractual liability coverage.

• General Aggregate	\$1,000,000
• Products – Completed Operations Aggregate	\$ 500,000
• Personal and Advertising Injury	\$ 500,000
• Blanket Contractual Liability – Written and Oral	\$ 500,000
• Fire Legal Liability	\$ 25,000
• Each Occurrence	\$ 500,000

- a. The policy shall be endorsed to include the following additional insured language: ***"The State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees shall be named as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor"***.
- b. Policy shall contain a waiver of subrogation against the State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.

2. Business Automobile Liability

Bodily Injury and Property Damage for any owned, hired, and/or non-owned vehicles used in the performance of this Contract.

Combined Single Limit (CSL) \$ 500,000

- a. The policy shall be endorsed to include the following additional insured language: ***"The State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees shall be named as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor, involving automobiles owned, leased, hired or borrowed by the Contractor"***.
- b. Policy shall contain a waiver of subrogation against the State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.

3. Worker's Compensation and Employers' Liability

Workers' Compensation	Statutory
Employers' Liability	
Each Accident	\$ 100,000
Disease – Each Employee	\$ 100,000
Disease – Policy Limit	\$1,000,000

- a. Policy shall contain a waiver of subrogation against the State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.
- b. This requirement shall not apply to: Separately, EACH contractor or subcontractor exempt under A.R.S. 23-901, AND when such contractor or subcontractor executes the appropriate waiver (Sole Proprietor/Independent Contractor) form.

B. ADDITIONAL INSURANCE REQUIREMENTS

The policies shall include, or be endorsed to include, the following provisions:

1. The State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees wherever additional insured status is required such additional insured shall be covered to the full limits of liability purchased by the Contractor, even if those limits of liability are in excess of those required by this Contract.
2. The Contractor's insurance coverage shall be primary insurance with respect to all other available sources.
3. Coverage provided by the Contractor shall not be limited to the liability assumed under the indemnification provisions of this Contract.

C. NOTICE OF CANCELLATION

Each insurance policy required by the insurance provisions of this Contract shall provide the required coverage and shall not be suspended, voided, canceled, or reduced in coverage or in limits except after thirty (30) days prior written notice has been given to the State of Arizona. Such notice shall be sent directly to **Arizona Department of Emergency and Military Affairs, 5636 E. McDowell Rd., Bldg. M5330, Phoenix, AZ 85008.** and shall be sent by certified mail, return receipt requested.

D. ACCEPTABILITY OF INSURERS

Insurance is to be placed with duly licensed or approved non-admitted insurers in the state of Arizona with an "A.M. Best" rating of not less than A- VII. The State of Arizona in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.

E. VERIFICATION OF COVERAGE

The awarded Contractor shall furnish the State of Arizona with certificates of insurance (ACORD form or equivalent approved by the State of Arizona) as required by this Contract. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

All certificates and endorsements are to be received and approved by the State of Arizona before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contract, or to provide evidence of renewal, is a material breach of contract.

All certificates required by this Contract shall be sent directly to **Department of Emergency and Military Affairs, 5636 E. McDowell Rd., Bldg. #M5330, Phoenix, AZ. 85008**. The State of Arizona project/contract number and project description shall be noted on the certificate of insurance. The State of Arizona reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time. **DO NOT SEND CERTIFICATES OF INSURANCE TO THE STATE OF ARIZONA'S RISK MANAGEMENT SECTION.**

F. SUBCONTRACTORS

Contractors' certificate(s) shall include all subcontractors as insureds under its policies **or** Contractor shall furnish to the State of Arizona separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to the minimum requirements identified above.

G. APPROVAL

Any modification or variation from the *insurance requirements* in this Contract shall be made by the Department of Administration, Risk Management Section, whose decision shall be final. Such action will not require a formal Contract amendment, but may be made by administrative action.

H. EXCEPTIONS

In the event the Contractor or sub-contractor(s) is/are a public entity, then the Insurance Requirements shall not apply. Such public entity shall provide a Certificate of Self-Insurance. If the contractor or sub-contractor(s) is/are a State of Arizona agency, board, commission, or university, none of the above shall apply.

14. **Invoicing.** Upon satisfactory inspection and acceptance by the Department of the completed visit, the contractor shall submit an invoice for payment to the DEMA designee identified on the original purchase order.

All invoices shall contain the purchase order number, contract name and number, Contractor's name, address and phone number and the name of the Contractor's representative to contact concerning billing questions.

Invoices not sent to the proper address, or not containing the necessary and required information may delay payment to the contractor. A contractor whose payments are delayed due to improper invoicing shall make no claim against the Department or the State for late or finance charges.

The Department will make every effort to process payment for the purchase of service within thirty (30) calendar days after the Department has conducted the necessary reviews, and inspections as described herein.

15. **Safety Standards.** All work provided under the Contract must comply with the current applicable Occupational Safety and Health Standards of the State of Arizona Industrial Commission, the Uniform Building Code, the National Electric Code, the National Fire Protection Association Standards, and any other applicable Code, Law or Statute.
16. **Removal of Contractor Employees.** The contractor shall utilize only experienced, responsible and capable employees in the performance of this contract. At the Departments request, the Contractor shall replace or remove employees who endanger person or property or whose continued employment under this contract is inconsistent with the best interests of the State and/or the Department.
17. **Employees of the Contractor.** No one except authorized employees of the Contractor is allowed on the premises of the Department buildings. Contractor employees are NOT to be accompanied in their work area by acquaintances, family members, assistants, or any person unless said person is an authorized employee of the Contractor. Under no circumstances are minor children to be allowed on State property in the course of the Contractor's work schedule.

All Contractor employees shall wear identification badges or uniforms at ALL times.

18. **Termination.** The DEMA Procurement Office reserves the right to terminate this agreement for convenience without penalty or recourse by giving thirty (30) days prior written notice to the Contractor. In the event DEMA exercises this provision, all documents, data, and reports prepared by the Contractor under this agreement shall become the property of the State of Arizona (at the option of the DEMA Procurement Office). The Contractor shall be entitled to receive just and equitable compensation for the work completed to the effective date of the termination.
19. **Arbitration.** After exhausting all applicable administrative review procedures, to the extent required by A.R.S. 12-1518 except as may be required by other applicable statutes, the parties to this agreement shall resolve all disputes arising out of or relating to this agreement through arbitration.
20. **Discounts.** Payment discount periods shall be computed from the date of receipt of material/service or correct invoice, whichever is later, to the date the State's warrant is mailed. Unless freight and other charges are itemized, any discount provided shall be taken on full amount of invoice. Payment discounts of thirty (30) calendar days or more shall be deducted from the quotation price in determining the low quotation. The State shall be entitled to take advantage of any payment discount offered by the Vendor provided payment is made within the discount period.
21. **Offshore Performance of Work Prohibited.** Due to security and identity protection concerns, direct services under this contract shall be performed within the borders of the United States. Any services that are described in the specifications or scope of work that directly serve the State of Arizona or its clients and may involve access to secure or sensitive data or personal client data or development or modification of software for the State shall be performed within the borders of the United States. Unless specifically stated otherwise in the specifications, this definition does not apply to indirect or "overhead" services, redundant back-up services or services that are incidental to the performance of the contract. This provision applies to work performed by subcontractors at all tiers. Offerors shall declare all anticipated offshore services in their quotation or proposal.
22. **Federal Immigration Laws, Compliance by State Contractors.** By signing the Offer the Offeror warrants that it and all proposed subcontractors are in compliance with the Federal Immigration and Nationality Act (FINA) and all other Federal immigration laws and regulations related to the immigration status of its employees. The Offeror shall obtain statements from all proposed subcontractors certifying compliance with this requirement and shall furnish the statements to the Procurement Officer upon request.

By entering into the Contract, the Contractor warrants compliance with the Federal Immigration and Nationality Act (FINA) and all other Federal immigration laws and regulations related to the immigration status of its employees. The Contractor shall obtain statements from its subcontractors certifying compliance and shall furnish the statements to the Procurement Officer upon request. These warranties shall remain in effect through the term of the Contract. The Contractor and its subcontractors shall also maintain Employment Eligibility Verification forms (I-9) as required by the U.S. Department of Labor's Immigration and Control Act, for all employees performing work under the Contract. I-9 forms are available for download at USCIS.GOV.

The State may request verification of compliance for any Contractor or subcontractor performing work under the Contract. Should the State suspect find or that the Contractor or any of its subcontractors are not in compliance, the State may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Contract for default, and suspension and/or debarment of the Contractor. All costs necessary to verify compliance is the responsibility of the Contractor.

23. **Small Business.** In accordance with Executive Order 2004-29 and Rule R2-7-D302.B (Small Business Set Aside) of the Arizona Procurement Code, this request for quotation is restricted to small, woman-owned and/or minority-owned businesses unless a firm qualifying as such does not respond to this solicitation. Businesses qualifying as such must self certify their status as such by filling out and completing ATTACHMENT B (SMALL, WOMAN-OWNED AND/OR MINORITY-OWNED BUSINESSES CERTIFICATION).

SCOPE OF WORK

State of Arizona
Department of Emergency and Military Affairs

PROJECT

Demolition of Building 46

LOCATION

Camp Navajo
1 Hughes Avenue
Bellemont, AZ 86015
Located off Exit 194, approximately 12 miles west from Flagstaff on I-40 West.

DATE

September 10, 2008

SPECIFICATIONS

PART 1

1.1 GENERAL

- A. The contractor will provide all services necessary to completely remove the building in its entirety. This includes demolition, removal, and disposal of any regulatory and non-regulatory building materials, leaving the concrete foundation and slab.
- B. Project location is Building 46 at Camp Navajo, Bellemont AZ.

1.2 INTENT

- A. The intent of this project is to demo, remove, and dispose of the existing 42 yr. Old, 4838 square foot building. All materials shall be disposed of in accordance with applicable laws and regulations of all agencies having jurisdiction. The contractor shall bear cost of all applicable fees. The work includes but is not limited to the following:
 - 1. Keeping dust and other types of air contaminants to a minimum in an open area where **demolition activities**...are taking place, by good modern practices such as using an approved dust suppressant or adhesive soil stabilizer, paving covering, landscaping, continuous wetting, detouring, barring access, or other acceptable means."

1.3 MAINTENANCE OF TRAFFIC

- A. Confine operations to areas within contract limits indicated. Keep roadways serving the premises clear and available at all times. Schedule deliveries and storage of materials and equipment on site with the Purchasing Officer's Representative.

1.4 CLEANUP AND DEBRIS CONTROL

- A. Demolished materials shall become the Contractor's property and shall be removed from the site with further disposition at the Contractor's option.
- B. Promptly dispose of demolished materials. Do not allow demolished materials to accumulate on-site without prior authorization of the Purchasing Officer's Representative. Transport demolished materials off Owner's property and legally dispose of them per local, state, and federal regulations.

1.5 FINAL CLEANING

- A. Before final acceptance, all property and grounds occupied by the contractor in connection with the work shall be cleaned of all rubbish, and excess materials.

1.6 COORDINATION OF SPECIFICATIONS

- A. The contractor shall not take advantage of any apparent error or omission in the specifications. The contractor may not benefit as a result of having taken advantage of any apparent error or omission in the specifications. In the event the contractor discovers such an error or omission, the contractor shall immediately contact the owner/project manager.

1.7 COOPERATION BETWEEN CONTRACTORS/SUBCONTRACTORS

- A. When separate contracts are let within the limits of any one project, each contractor shall conduct their work so as not to interfere with or hinder the progress or completion of the work being performed by the other contractors/subcontractors.
- B. The contractor shall arrange his work and shall place and dispose of the materials being used so as not to interfere with the operations of the other contractor/subcontractor within the limits of the same project.

1.8 FINAL ACCEPTANCE

- A. The contractor shall provide the owner two (2) working days notice prior to requesting a final inspection. If all construction provided for and contemplated by the contract is found completed to his satisfaction, which inspection shall constitute the final inspection and the owner will make the final acceptance in writing of this acceptance as of the date of the final inspection.
- B. If, however, the inspection discloses any work, in whole or in part, as being unsatisfactory, the owner will give the contractor the necessary instructions for the corrections of the same, and the contractor shall comply with and execute such instructions. Upon correction of the work, another inspection will be made which shall constitute the final inspection provided the work has been satisfactorily completed. In such event, the owner will make the final acceptance in writing as of the date of the final inspection.

1.9 STORAGE OF MATERIAL

- A. Stored material and/or equipment, even though approved before storage, be inspected prior to their use in the work.
- B. Stored items shall be located so as to facilitate their prompt inspection.
- C. Contractor shall be responsible for providing security of all stored material and/or equipment.

1.10 PERMITS

- A. Heat/Flame-Producing Permit: Obtain a permit from the Camp Navajo Fire Department prior to using any heat/flame producing tools or equipment. After the permit is issued by the Fire Department, it will be approved or disapproved by the Camp Navajo Safety Officer and Quality Assurance Officer.

1.11 GOVERNMENT (CAMP NAVAJO) RESPONSIBILITIES

- A. Prior to commencement of work Camp Navajo will shut off all utilities, this includes water, electric service, natural gas, and communications.

1.12 SECURITY REQUIREMENTS

- A. The contractor shall comply with all applicable Camp Navajo Security requirements which includes but is not limited to the following:
 - 1. Contractors and employees vehicle requirements.
 - 2. Search and Seizure.
 - 3. All applicable traffic regulations.

1.13 COMMUNICATION

- A. The contractor is responsible for supplying a cell phone for communication between the military desk sergeant for expected deliveries to Post 3 guard shack (773-3259), Camp Navajo Fire Department for fire and medical emergencies (773-3211), and the Purchasing Officer's Representative. Contractor is responsible for escorting all deliveries from the guard shack to the work site.

1.14 PRE-BID SITE VISIT

- A. The contractor shall schedule an on-site visit with the Purchasing Officer's representative prior to submitting a bid to review the project, take field measurements, and examine the conditions of substrates, supports, and other conditions under which this work is to be performed.

1.15 PERFORMANCE PERIOD

- A. The performance period after the Notice To Proceed (NTP) for this contract is 21 days.

1.16 PROJECT CONDITIONS

- A. Owner will not occupy any portion of the building or adjacent the project area.
- B. The contractor shall provide an MSDS to the Camp Navajo Safety Office for each hazardous material used in contractor operations.

1.17 SAFETY REQUIREMENTS

- A. The contractor shall comply with all applicable requirements of 29CFR 1926 and 29CFR 1900-1910 of Camp Navajo.
- B. The contractor shall appoint an individual as the single point of contact for any safety issues.

PART 2 CONSTRUCTION SPECIFICATIONS

2.1 GENERAL

- A. The Removal, and Disposal shall meet all applicable standards and regulatory agency requirements including, but not limited to:
- NESHAP
 - EPA
 - DOT
 - ADEQ
 - OSHA

2.2 PREPARATION

- A. Conduct demolition operations and remove debris to ensure minimum interference with roads and streets. Do not close or obstruct roads and streets without permission from the Purchasing Officer's Representative. Conduct demolition operations to prevent injury to people and damage to the building. Ensure safe passage of people around selective demolition area.

2.3 SELECTIVE DEMOLITION

- A. Demolish and remove existing construction only to the extent required to remove the building.
1. Do not use cutting torches without first acquiring a Camp Navajo fire permit.
 2. Dispose of demolished items and materials promptly.
 3. Return surrounding elements of construction and surfaces to remain to conditions existing before start of selective demolition operations.
 4. Promptly repair damage caused to adjacent construction by selective demolition operations.

2.4 QUALITY ASSURANCE

- A. Demolition of the building and all regulatory and non-regulatory materials shall be performed by a licensed contractor with certifications.

2.5 ENVIRONMENTAL COMPLIANCE

- A. The contractor shall be responsible for the following as it applies to the removal and disposal of the concrete pad and fence:
 - 1. Promptly dispose of demolished materials. Do not allow demolished materials to accumulate on-site without prior authorization of the Purchasing Officer's Representative. Transport demolished materials off Owner's property and legally dispose of them per local, state, and federal regulations.

PART 3 SUPPORT/SERVICE

3.1 RECORDS

- A. The awarded Demolition contractor will provide copies of all required NESHAP and Regulatory Transportation records applicable to disposal and transportation of building 46 contents both regulatory and non-regulatory.